

Informative Guide

Conversation Assistant



Welcome message to our Conversation Assistant

Dear assistant

My name is Juan Rodríguez de Vera. I am the Head of the Head of the Bilingual Program at IES Mariana Pineda.

In a short time, you will be coming to Seville, which will undoubtedly be a motivating new experience for you.

We hope that this guide will facilitate your arrival, inspire you and make your stay with us as pleasant and safe as possible.

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Street Map

DÓNDE LLAMAR EN CASO DE EMERGENCIA

TODA EMERGENCIA 112

Ambulancias **061**

Policia **091** (Policia Nacional)
092 (Policia Local)

Bomberos **080**

Basic information about our school

Location and sociocultural context

I.E.S. Mariana Pineda is located in Montequinto, Dos Hermanas neighborhood, halfway between said town and Seville.

This neighborhood began to be created in the 80s and is characterized by being an area of rapid and constant growth.

Its population is unevenly distributed: it consists of extensive and dispersed areas of individual or semi-detached houses and of a residential block or high-rise buildings that are concentrated around the commercial and service area.

Montequinto's network of schools includes some private subsidized ones: Giner de los Ríos, San Alberto Magno, Ramón Carande and Calasancio Hispalense; four public Secondary Education schools: IES Hermanos Machado, IES María Galiana, IES Mariana Pineda and IES Galileo Galilei. There are no great geographical distances among them.

The IES Mariana Pineda is located in the central area of the neighborhood where most of our students come from.

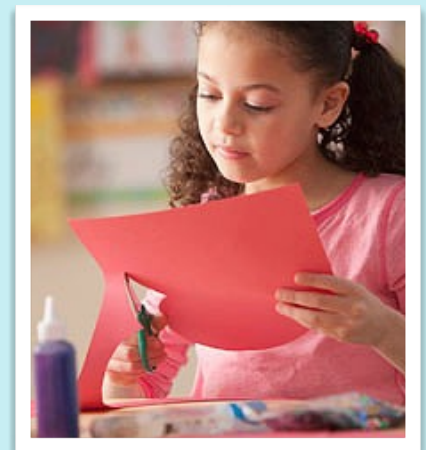


"Educational teachings that it offers"

EDUCATIONAL STAGES OF IES MARIANA PINEDA

1st, 2nd and 3rd of ESO, which covers the stage 11-15 years and is equivalent to **Secondary Education (Middle School): Grades 7, 8 and 9.**

4th of ESO and 1st and 2nd of Bachillerato that covers the stage between 15-18 years equivalent to **Higher Education (High School): Grades 10, 11 and 12** of the American educational system.



COMPULSORY SUBJECTS IN OUR SCHOOL:

• Spanish Language and Literature	• Mathematics
• English	• Sciences (Biology, Geology, Physics and Chemistry)
• French	• Mathematics
• Latin	• Social Sciences
• Philosophy	• Physical Education
• Geography and History	• Drawing
• Music	• Technology

OPTATIVE SUBJECTS:

• History of Art	• Catholic Religion
• Ethical Values	• Citizenship Education
• Classic Culture	• Digital Literacy
• Robotics	• Entrepreneurial Culture
• Business Economics	
• Administration and Management Fundamentals	

ACADEMIC LEVELS WHERE SUBJECTS HELD IN ENGLISH:

• English: in all academic levels
• Physical Education: ESO 1, ESO 2, ESO 4, BACHILLERATO 1
• Biology and Geology: ESO 1, ESO 3
• Geography and History: ESO 3 and ESO 4
• Physics and Chemistry: ESO 2, ESO 3
• Technology: ESO 3
• Philosophy: Bachillerato 1

DRESS CODE:

We do not have a school uniform. We do not enforce a rigid dress code: comfortable casual clothes are well accepted as long as they are not overly explicit.

BASIC INFORMATION ABOUT OUR SCHOOL:

- Mariana Pineda website: <http://iesmarianapineda.es/>
- School email 41701754.edu@juntadeandalucia.es
- Head of the Bilingual Program: *Juan Rodríguez de Vera* pjrodriguez@iesmarianapineda.es

Legal requirements to come to Spain

What you need to reside in Spain?

Residency card

1. NIE, or your foreigner's tax number.
2. Your S1 form if you are a pensioner or proof of **Spanish** health insurance if not.
3. Proof of fee payment for the residencia application (paid at any **Spanish** bank)
4. The completed **residency** application form.
5. Passport.
6. Two passport size photos.
7. Proof of income.

For further information: <https://www.policia.es/documentacion/documentacion.html>

To work as a conversation assistant in our school it is necessary to provide the following documentation:

- Appointment as a conversation assistant at school
- certificate of criminal record
- passport or identity card

Once you have been allowed in Spain it will be necessary to open a **bank account** in a Spanish bank. It is also of great importance to bring your **International Health Card** (if you are a European citizen), a **Visa** that may provide you with some money for the first months and your **Student's Card**.

The Junta de Andalucía will sign an insurance policy that guarantees the care of conversation assistants who do not have a European health card.

Other important links:

- [Portal de Plurilingüismo de Junta de Andalucía](#)
- [Auxiliares de Conversación](#)
- [Blog de Bilingüismo](#)